



## NO OBJECTION CERTIFICATE & APPLICATION/DECLARATION OF REFUND

I ..... RESIDING AT..... IN WITNESS OF  
..... BY RELATION HEREBY DECLARE, STATE, CONFIRM IN MY FULL SOUND MIND AND  
GOOD HEALTH, THAT I HAVE APPLIED FOR REFUND FROM UDAAAN MANAGEMENT ACADEMY, REPRESENTED BY  
MR. ADITYA A. UDANI IN REGARDS TO MY .....  
..... PROGRAM.

I FURTHER STATE AND CONFIRM THAT I HAVE REQUESTED A REFUND FROM MY END AND HENCE AGREED TO THE  
TERMS AND CONDITIONS AS PER COMPANY POLICIES.

I CONFIRM AND STATE THAT UDAAAN MANAGEMENT ACADEMY OR ANY OF ITS REPRESENTATIVE WILL NOT HAVE  
ANY FURTHER DUES / LIABILITIES / FINANCIAL OR IN ANY OTHER MANNER FROM ME OR MY FAMILY MEMBERS  
ONCE I RECEIVE THE REFUND.

I DECLARE THAT I WILL NOT POST ANY NEGATIVE FEEDBACK (OR ALLOW ANY OTHER PERSON ON MY BEHALF) IN  
ANY MEDIA LIKE DIGITAL / ONLINE MEDIA (WEBSITE, SOCIAL MEDIA, GOOGLE, ETC.), PRINT & ELECTRONIC MEDIA.

I FURTHER THANK THEM FOR ACCEPTING MY APPLICATION FOR REFUND BY GOING OUT OF THE WAY.

I REQUEST TO KINDLY RENDER THE REFUND PAYMENT IN THE FOLLOWING BANK ACCOUNT:

ACCOUNT NO. .... NAME OF ACCOUNT HOLDER .....  
BANK ..... IFSC ..... BRANCH NAME .....

I LASTLY CONCLUDE, STATE AND CONFIRM THAT I WILL NOT HAVE ANY MORE CLAIMS IN ANY NATURE  
WHATSOEVER AGAINST UDAAAN MANAGEMENT ACADEMY ON RECEIPT OF MY REFUND AND I THANK THEM TO  
HELP ME FOR THE SAME.

.....  
CANDIDATE

.....  
WITNESS

.....  
GUARDIAN SIGNATURE

DATE :- .....

PLACE:- .....



# UDAAAN MANAGEMENT ACADEMY

Where Education is the Foundation & Career takes Flight

## REFUND POLICIES

### TERMS & CONDITIONS

- ALL PRICES ARE INCLUSIVE OF TAXES AND ARE EXCLUSIVE OF FLIGHT TICKETS
- IN CASE OF USA SEVIS FEE 220 USD & VISA APPLICATION FEE 160 USD IS EXTRA.
- IN CASE OF VISA REJECTION, FEES (NON REFUNDABLE) IS THE VISA FEE ALONG WITH THE REGISTRATION FEE.
- ALL CANDIDATES WILL BE GIVEN A MINIMUM CHANCE OF 3 INTERVIEWS, IF NOT SELECTED IN 3 ATTEMPTS CANCELLATION WILL BE AUTOMATICALLY INDUCTED WITH CANCELLATION LETTER.
- ALL CANDIDATES NEED TO QUALIFY SCREENING INTERVIEWS BEFORE PROPERTY INTERVIEW
- DELAY IN DOCUMENTATION FROM CANDIDATE WILL DELAY THE PROCESS & UDAAAN WILL NOT BE RESPONSIBLE.
- DELAY DUE TO NATURAL CALAMITY / GLOBAL PANDEMIC IS NOT UDAAAN'S RESPONSIBILITY.
- ALL PROCESSING TIME PROVIDED ARE STRICTLY AS PER GUIDELINES AND IT MAY VARY IN CASE OF ANY CHANGE IN VISA RULES & REGULATIONS OF THE HOST COUNTRY / COUNTRY OF RESIDENCE.
- DOCUMENTATION FEE OF INR 1899/- IS COMPLETELY NON REFUNDABLE IN NATURE.
- UDAAAN WILL NOT INTERFERE IN ANY POLICY OF THE HOTEL IN REGARDS TO WORK SCHEDULE / DEPARTMENT / OUTLET ETC. THAT FALLS UNDER DUTIES PROVIDED BY THE HOTEL.
- PROPERTY ALLOTMENT AND SELECTION IS STRICTLY BASED ON MERIT OF THE CANDIDATE AND AS PER INTERVIEW.
- AFTER DEPARTURE IF ANY CHANGE COME IN EFFECT IN THE COUNTRY OF HOSTING IN REGARDS TO GOVERNMENT RULES AND REGULATIONS UDAAAN CANNOT BE HELD RESPONSIBLE FOR THE SAME.
- IN CASE OF ANY SPECIAL CONSIDERATION PRIOR WRITTEN APPROVAL HAS TO BE SUBMITTED BY THE CANDIDATE FROM THE COLLEGE.
- ALL CANDIDATES NEED TO SIGN AN AGREEMENT WITH UDAAAN PRIOR TO START OF PROCESS UNDERSTANDING ALL TERMS AND CONDITIONS WITH COMPANY POLICIES.
- IN CASE OF REFUND, UDAAAN WILL HONOR REFUND ON CONFIRMATION MAIL FROM COLLEGE.
- REFUND TIME IS 90 WORKING DAYS FOR ALL COUNTRIES EXCEPT USA, AUSTRALIA, NEW ZEALAND, EUROPE WHICH ARE 120 - 180 WORKING DAYS, IN NORMAL WORKING CIRCUMSTANCES. IN CASE OF ANY EPIDEMIC, PANDEMIC, ACT OF GOD, FORCE MAJORE, THE REFUND DURATION MAY CHANGE FROM THE STANDARD WORKING PROCEDURE / CIRCUMSTANCES AND UDAAAN WILL NOT BE HELD LIABLE / RESPONSIBLE FOR THE SAME.
- REFUND WILL BE DONE DEPENDING ON THE WORKING POLICY OF THE FOREIGN HOSTING COUNTRY
- REFUND WILL BE GIVEN AT THE MARKET RATE PREVAILING ON THE DAY OF REFUND CREDIT.

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# UDAAAN MANAGEMENT ACADEMY

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## UDAAAN CREDIT SHELL POLICIES

IN REGARDS TO THE CURRENT COVID-19 SCENARIO, THAT HAS BEEN DECLARED AS A GLOBAL PANDEMIC, UDAAAN HAS ALWAYS TRIED ITS BEST TO SAFEGUARD THE INTEREST OF IT'S STUDENTS & ASSOCIATES.

AS WE COMPLETELY UNDERSTAND THAT MANY STUDENTS MIGHT HAVE RESERVATIONS AT THIS POINT OF HOUR TO TRAVEL ABROAD,

THE UDAAAN CREDIT SHELL HAS BEEN FORMED TO ADDRESS THIS SENSITIVE SITUATION. IT IS A CREDIT NOTE CREATED AGAINST A CANCELLED / DELAYED PROCESS TO BE USED FOR A FUTURE PROCESS.

STUDENTS WHO HAVE REGISTERED WITH US IN PRE-COVID LOCKDOWN PERIOD I.E. BEFORE OR ON 22 MARCH 2020, WILL BE ELIGIBLE FOR A CREDIT SHELL WHERE THE TOTAL MONEY PAID BY THE CANDIDATE TO US WILL BE KEPT INTACT WITHOUT ANY DEDUCTIONS AND STUDENTS WILL HAVE THE OPPORTUNITY TO APPLY FOR AN INTERNATIONAL OPPORTUNITY AS PER THEIR CHOICE.

- FOR STUDENTS SEEKING AN INTERNSHIP, THIS FACILITY WILL BE APPLICABLE TILL OR AFTER COMPLETION OF FINAL YEAR EXAMINATION.
- FOR STUDENTS SEEKING A PLACEMENT, THIS FACILITY WILL BE ACTIVE IN 1 YEAR TIME FRAME.

PLEASE BE NOTED AS COVID-19 IS DECLARED A NATIONAL PANDEMIC UNDER THE EMERGENCY DISASTER AND PANDEMIC ACTS HENCE ALL RULES AND REGULATIONS ARE STATED TO BE FORCE MAJOR AND COMPANY RESERVES THE RIGHT TO CHALLENGE AND CONTEXT IN THE INTEREST OF SAFEGUARDING BUSINESS AND REPUTATION BY LAW.

PLEASE FIND THE FREQUENTLY ASKED QUESTIONS MENTIONED IN THE NEXT PAGE FOR BETTER UNDERSTANDING.

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## UDAAAN CREDIT SHELL POLICIES - FAQ

### 1. WHAT IS A CREDIT SHELL?

IT IS A CREDIT NOTE CREATED AGAINST A CANCELLED / DELAYED PROCESS TO BE USED FOR A FUTURE PROCESS

### 2. WHEN AND HOW DO A CREDIT SHELL IS CREATED?

IF THE STUDENT'S INTERNSHIP / PLACEMENT PROCESS IS SUSPENDED DUE TO THE COVID-19 OUTBREAK, A CREDIT SHELL HAS BEEN AUTOMATICALLY CREATED BY UDAAAN AGAINST THE APPLICATION OF THE STUDENT.

### 3. WHERE CAN A STUDENT VIEW HIS / HER CREDIT SHELL BALANCE?

ANY STUDENT CAN EASILY VIEW HIS / HER CREDIT SHELL BALANCE BY SENDING AN EMAIL TO [INFO@UDAAANMANAGEMENTACADEMY.COM](mailto:INFO@UDAAANMANAGEMENTACADEMY.COM) WITH NAME, PREFERRED COUNTRY OF APPLICATION AND PASSPORT COPY.

### 4. WHAT IS THE CREDIT SHELL VALIDITY?

A CREDIT SHELL IS VALID FOR USE UP TO 3 YEARS FOR PLACEMENT STUDENTS EFFECTIVE FROM SEPTEMBER 1 2020 TILL AUGUST 30 2023. A CREDIT SHELL IS VALID FOR USE FOR INTERNSHIP STUDENTS TILL THEY COMPLETE GRADUATION EXAMINATION SO THAT THEY CAN USE IT FOR PLACEMENT SERVICES TOO.

### 5. HOW TO REDEEM THE CREDIT SHELL?

STEP 1: INFORM AT [INFO@UDAAANMANAGEMENTACADEMY.COM](mailto:INFO@UDAAANMANAGEMENTACADEMY.COM) WITH YOUR CREDIT SHELL MAIL.

STEP 2: CHOOSE FROM THE AVAILABLE INTERNSHIP / PLACEMENT OPPORTUNITIES WITH UDAAAN.

STEP 3: REDEEM FULL AMOUNT OF YOUR CREDIT SHELL & ENJOY THE BENEFITS WITHOUT ANY DEDUCTIONS.

YOU CAN ALTERNATIVELY:

- LIVE CHAT/CONTACT OUR STUDENT SUPPORT CENTRE/VISIT OUR OFFICE IN ACCORDANCE WITH COVID-19 RESTRICTIONS

### 6. WHAT ARE THE TERMS AND CONDITIONS ASSOCIATED WITH CREDIT SHELL?

BELOW ARE THE TERMS AND CONDITIONS OF CREDIT SHELL POLICY USAGE -

- THE CREDIT SHELL IS NON-TRANSFERABLE. IT CAN BE USED FOR ONLY THE PRE - REGISTERED CANDIDATE WITH UDAAAN MANAGEMENT ACADEMY.
- 1 CREDIT SHELL IS ONLY FOR USE OF 1 CANDIDATE FOR 1 PROGRAM.
- CREDIT SHELL ONCE USED CANNOT BE RE-ADJUSTED.
- CREDIT SHELL CANNOT BE TRANSFERRED / MORTGAGED OR USED FOR ANY OTHER PURPOSE EXCEPT TO AVAIL AN INTERNATIONAL OPPORTUNITY FOR INTERNSHIP / PLACEMENT.

### 7. WHAT IF THE STUDENT DOES NOT WANT CREDIT SHELL AND WANT THE MONEY BACK?

THE PROCESS CANCELLATIONS / DELAYS ARE DUE TO THE LOCKDOWN IMPOSED TO MANAGE THE OUTBREAK OF CORONA VIRUS. THAT IS WHY WE HAVE CREATED A CREDIT SHELL FOR ALL THE PROCESS WHICH HAVE BEEN CANCELLED / DELAYED , VALID FOR 1 YEAR FROM SEPTEMBER 2020 AND TILL GRADUATION EXAM FOR INTERNSHIP STUDENTS.

### 8. CAN TWO CREDIT SHELLS BE COMBINED?

1 CREDIT SHELL IS ONLY FOR USE OF 1 CANDIDATE FOR 1 PROGRAM

### 10. CAN CREDIT SHELL BE USED TO CHANGE AN EXISTING BOOKING OF A PROCESS AT UDAAAN MANAGEMENT ACADEMY?

YES, PLEASE CONTACT US FOR ASSISTANCE OR MAIL US AT [INFO@UDAAANMANAGEMENTACADEMY.COM](mailto:INFO@UDAAANMANAGEMENTACADEMY.COM) WITH YOUR DETAILS AND ONE OF OUR PROGRAM COORDINATORS WILL REVERT YOU BACK.

UDAAAN MANAGEMENT ACADEMY RESERVES THE RIGHT TO CHANGE / ALTER THE ABOVE MENTIONED POLICY AT IT'S SOLE DISCRETION.  
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## MANDATORY CLAUSES

1. DOCUMENTATION FEE OF INR 1899.00 IS STRICTLY NON-REFUNDABLE
2. REGISTRATION FEE OF EVERY COUNTRY IS NON – REFUNDABLE AFTER INTERVIEW
3. PROCESSING FEE IS COMPLETELY NON- REFUNDABLE IF STUDENT BACKS OUT
4. IN CASE VISA REJECTION, VISA FEE WILL BE DEDUCTED ALONG WITH LEVY & SERVICE CHARGE AND BALANCE WILL BE REFUNDED
5. IN CASE OF REFUND IT WILL BE AS PER CURRENCY RATE OF THE COUNTRY IN EXCHANGE AS ON DATE OF REFUND. IF EXCHANGE RATE IS LESS THAN THE RATE AT WHICH CANDIDATE HAS TRANSFERRED, UDAAAN MANAGEMENT ACADEMY CAN NOT BE HELD RESPONSIBLE. IF EXCHANGE RATE IS MORE IT WILL BE HONOURED ONLY UPTO THE AMOUNT OF THE EXCHANGE RATE PAID BY CANDIDATE DURING TRANSFER AND NOT SUPERSEEDING IT.
6. UDAAAN WILL GIVE 3 INTERVIEW CHANCES. IF NOT SELECTED, EITHER UDAAAN WILL STOP THE PROCESS OR PROVIDE TOTAL 5 (INCLUDING THE INITIAL 3) INTERVIEW CHANCES TO THE CANDIDATE. IF NOT SELECTED IN 5 INTERVIEWS, THEN REGISTRATION FEE WILL BE COMPLETELY NON-REFUNDABLE
7. IN CASE OF SUBMISSION OF FALSIFIED OR MANUFACTURED DOCUMENTS, UDAAAN WILL NOT BE RESPONSIBLE AND CANDIDATE WILL NOT QUALIFY FOR ANY REFUND.
8. UDAAAN MAY CHANGE THE CANDIDATE COUNTRY TO THE SECOND ALTERNATIVE COUNTRY GIVEN AS CHOICE BY THE CANDIDATE AS PER CIRCUMSTANCES PREVAILING OR AS PER MERIT OF THE CANDIDATE EVALUATED BY UDAAAN. IF CANDIDATE DOES NOT COMPLY AT THAT POINT OF TIME THEN THE AMOUNT PAID BY THE CANDIDATE TILL THAT PERIOD WILL BE COMPLETELY FORFEITED AND NON REFUNDABLE.
9. PRICES OF ALL PROGRAMS MAY VARY AS PER CURRENCY VALUE, MARKET STABILITY AND AVAILABILITY. THE CANDIDATE MUST UNDERSTAND AND ACCEPT THE TERMS AND CONDITIONS BEFORE PROCEEDING.
10. FOOD AND ACCOMMODATION IS AT SOLE DISCRETION AND ACCORDING TO THE HOSTING PROPERTY POLICY. UDAAAN DOES NOT HAVE ANY ROLE / LIABILITY TO INTERFERE IN THE SAME.
11. IF ANY CANDIDATE IS NOT SATISFIED WITH ACCOMODATION OR FOOD THEN HE OR SHE HAS TO SUPPORT HIS / HER BY OWN SELF AND UDAAAN WILL NOT BE HELD RESPONSIBLE FOR THE SAME.
12. IF ANY CHANGES OCCUR IN JOB PROFILE / HOURS OF WORK / PAY WAGE AFTER ARRIVAL OF THE CANDIDATE AT THE HOSTING PROPERTY THEN CANDIDATE HAS TO NEGOTIATE ON OWN AND UDAAAN WILL NOT BE RESPONSIBLE FOR THE SAME
13. IF ANY GOVT. LAW / BILL / RESOLUTION IS PASSED IN REGARDS / REFERENCE TO ANY KIND OF CHANGES IN VISA / PERMIT STATUS / JOB STATUS THEN UDAAAN WILL NOT BE LIABLE FOR THE SAME AS IT IS OUT OF CONTROL OF UDAAAN.
14. IN CASE OF ANY EPIDEMIC / PANDEMIC / ACT OF GOD OR IN CASE OF ANY MISHAP OR CANDIDATE NEEDS TO RETURN BACK, UDAAAN WILL NOT BE LIABLE FOR ANY FINANCIAL COMPENSATION OR ANY OTHER COMPENSATION IN ANY MANNER WHATSOEVER.
15. IN CASE OF TERMINATION OF ANY CANDIDATE BY ANY HOSTING PROPERTY AFTER ARRIVAL DUE TO NON ADAPTABILITY OF ANY ISSUES IN ADHERENCE TO COMPANY POLICIES OF THE HOSTING PROPERTY UDAAAN WILL NOT BE RESPONSIBLE FOR THE SAME AND WILL NOT LIABLE FOR ANY FINANCIAL COMPENSATION OR ANY OTHER COMPENSATION IN ANY MANNER WHATSOEVER.
16. SAFETY & SECURITY OF THE CANDIDATE IS COMPLETELY AT OWN RISK AND UDAAAN CANNOT BE HELD RESPONSIBLE.

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